

Yaxham Neighbourhood Plan Working Group Meeting

**On Tuesday 10th May at 7.30 pm
Meeting Room Yaxham Village Hall**

1. Apologies
2. Declarations of Interest
Working Group Members are reminded that under the Yaxham Parish Council Code of Conduct they must declare any Disclosable Pecuniary Interest. In the interests of transparency, Members may also wish to declare any other interests that they have, in relation to an agenda item that supports the Nolan principles detailed within the Code of Conduct.
3. Minutes of last meeting – 20th April
4. Matters arising (not on the agenda)
5. Finance Update
6. Pre-submission Consultation Process
 - a. 28th April Yaxham Parish Council Meeting
 - b. Breckland feedback – Planning Committee 25th April,
Jo Wright meeting 10th May, liaison with Paul Claussen, Charles Carter
 - c. Other meetings – School, Mattishall Surgery
 - d. Consultation formal feedback – NCC, Natural England, Anglia Water
 - e. Pre-submission consultation, to check that
 - Banners, posters, documents on website, and “Post Boxes” & Plan to School, Village Hall, Church, Yaxham Waters
 - are they all ok? Do we need to do anymore?
 - f. Consultation events
 - i. Village Hall event 12th May 5-7pm, pre the annual parish meeting
 - ii. School Hall event 16th May 3-7pm
 - iii. School FGB 23rd May 1.30pm – IM/MT
 - g. Agree Consultation Response Policy (draft to follow agenda)
 - h. Other issues? Cabinet 17th May 9.30am, next LPWG?
7. Submission Process
 - a. Other NP Documents including: Statement of Basic Conditions, Statement of Consultation, Evidence Base, Sustainability Statement
 - b. Submission Timetable
8. AOB
9. Dates of Next meeting(s) 25th May 2016