

Yaxham Neighbourhood Plan Working Group Meeting

Wednesday 3rd August at 7.30 pm Meeting Minutes

Present: Maggie Oechsle (MO) Chairman, Ian Martin (IM) Vice-Chairman, Peter Lowings (PL) Parish Chairman, Gary Davison (GD), Richard Hughes (RH), Ben Mitchell (BM), Jennie Smith (JS) Mike Tibbetts (MT)
(Minutes Secretary IM)

- 1. Chairman's Opening Remarks:** MO welcomed everyone to the last but one planned Working Group meeting before formal Regulation 16 submission of the Plan.
- 2. Apologies:** Susan Martin (SM) health, Steve Robinson (SR) work commitments.
- 3. Declarations of Interest:** BM declared an interest. His house overlooks Local Green Space 4 and is currently under offer. He would leave the room if any detailed discussion of this Local Green Space came up.
- 4. Minutes of the Meeting held on 27th July 2016**

These were duly agreed and signed by MO.

Matters arising from the minutes:

Item 7.b. Planned date for submission discussed with Breckland and is now by 22nd August 2016. Breckland would then check the documents, place and advert advising about the consultation period on 25th August and consultation would commence on 30th August 2016 and run for 6 weeks to around 11th October. Breckland requires 4 sets of all the documents for public access: they will place one set each in Dereham Library and Breckland Offices; and NP4Yaxham to place a set in the Church and the School.

The Working Group AGREED to proceed on this basis and a paper to this effect was circulated and all present signed their agreement.

Item 7.d. Newsletter, the first draft will be out together by IM and SM ahead of going on leave, and passed to MO for finalising and printing. To include details of the NP4Yaxham consultation, and also the Breckland Local Plan LSC/Preferred Sites Consultation. If possible to be timed to go out with the YVAA Newsletter.

Item 10. "Tennis Court" JS reported that Peter Smith, YVAA Chairman, had followed up PL's initial grant application. It appeared that all that was available was around £1,300 for outside play area, and possibly some money for tennis/court/MUGA, but minimal compared with the amount required (some £100,000), contrary to the information provided at the Parish Council meeting. The deadline of 8th August 2016 was fixed and could not be varied. The amount of information required was significant and YVAA would not be able to provide this in the time available.

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5. **Finance** – nothing new to report since the previous meeting, but still awaiting the Parish Council to confirm receipt of the Breckland Grant - £797.50 – **Action: PL**

6. Documents

i. Feedback on Statement of Basic Conditions, Consultation Statement, Evidence Base/Plan Appendices, and Local Green Spaces Review provided at the last meeting:

- All happy with content of accompanying documents, including the section on Liaison with Breckland – marked-up copies provided to IM to incorporate changes.

ii. To discuss Plan

- Front Covers – **AGREED** the Plan Front Cover, with the accompanying documents front covers to be distinguished by different title colours – Green, Red and Blue;
- IM issued version 2 of the Plan, RH asked for indication of changes and IM summarised. Points made included: RH, that the recent surface-water flooding needed including; BM, need to make more prominent that we are not proposing new sites. **Action: All to read, mark-up and return to IM, ideally before the next meeting on 10th August.**
- IM also produced an A3 print of Strategic Gap 1 supporting maps and photos. It was **AGREED** that this, including Gaps 2 and 3, should be included in the set of printed documents for submission

7. Any Other Business

Local Service Centre (LSC). MO/IM reported on meeting with Paul Claussen. PL/MT reported on 15th July meeting. MO reported Charles Carter's email to IM. **AGREED** that a further letter be drafted for Breckland to consider.

8. **Date of next meeting – 10th August 2016 7.30pm Meeting Room, Yaxham Village Hall**

There being no other business, the meeting closed at 9pm.